

AGENDA

Meeting: Licensing Committee

Place: Council Chamber - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Monday 17 June 2024

Time: 10.30 am

Please direct any enquiries on this Agenda to Lisa Pullin of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713015 or email lisa.pullin@wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership

Cllr Peter Hutton (Chairman)

Cllr Allison Bucknell (Vice-Chairman)

Cllr Steve Bucknell

Cllr Trevor Carbin

Cllr Daniel Cave

Cllr Sam Charleston

Cllr Kevin Daley

Cllr Andrew Davis

Cllr Ruth Hopkinson

Cllr Jerry Kunkler

Cllr Tim Trimble

Cllr Robert Yuill

Substitutes:

Cllr David Bowler

Cllr Jacqui Lay

Cllr Dr Brian Mathew

Cllr Charles McGrath

Cllr Stewart Palmen

Cllr Nic Puntis

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for a meeting you are consenting that you may be recorded presenting this and that in any case your name will be made available on the public record. The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies, Substitutions and Membership Changes**

To receive any apologies and to note details of any substitutions and membership changes.

2 **Minutes** (*Pages 7 - 20*)

To confirm and sign the minutes of the meeting held on 4 March 2024 (copy attached).

3 **Chairman's Announcements**

4 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Monday 10 June 2024** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **Wednesday 12 June 2024**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Licensing Appeals Update**

To receive an update on any appeals lodged against Licensing Sub Committee decisions.

7 **Minutes of the Licensing Sub Committees** (Pages 21 - 36)

To receive and sign the minutes of the following Licensing Sub Committees:

Eastern Area Licensing Sub Committee

19.03.24 Application for a Premises Licence – Bishops Cannings, Cricket Club, Coate, Devizes

Western Area Licensing Sub Committee

01.02.24 Application for a Premises Licence – Westbury Pizza Limited, 8 Westbury Mall, Edward Street, Westbury

8 **Update from Passenger Transport Team**

Jason Salter (Head of Service – Passenger Transport) will give an update on behalf of the Passenger Transport Team at the meeting.

9 **Update from the Taxi Licensing Team** (Pages 37 - 42)

Tom Ince (Principal Compliance Officer) has prepared the attached update on behalf of the Taxi Licensing Team as of May 2024 and will give an overview of the update to the Committee at the meeting.

10 **Update from Public Protection Licensing Team** (Pages 43 - 48)

Claire Francis (Public Protection Manager – Community Protection) has prepared the attached update on behalf of the Public Protection Licensing Team and will give an overview at the meeting.

11 **Statement of Licensing Policy** (Pages 49 - 112)

The report of Claire Francis (Public Protection Manager – Community Protection) asks the Committee to note the results of the consultation undertaken and proposed amendments to the Council's draft Statement of Licensing Policy and comments it for approval by Full Council on 22 October 2024.

12 **Gambling Statement of Principles** (Pages 113 - 170)

The report of Claire Francis (Public Protection Manager – Community Protection) seeks to inform the Committee of the need to review, consult and adopt a new Gambling Statement of Principles by 1 January 2025 and to seek approval to commence the consultation process.

13 **Dates of Future Committee Meetings**

Members are asked to note the future meetings of the Licensing Committee, all to commence at 10.30am:

16 September 2024
2 December 2024

17 March 2025.

14

Urgent Items

Any other items of business, which in the opinion of the Chairman, should be taken as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.